

Trainer's Approval for Deliver Form.

ACAS is responsible to ASQA as the regulator of VET sector training in Australia to ensure that all of our Trainers and Assessors meet the requirements of the VET Quality Framework. ACAS will be demonstrating this via this "Approval for Delivery" form.

To be approved you are required to have an up to date Trainer and Assessors qualification as well as Vocational Competency.

Vocational Competency is defined as broad industry knowledge and experience, usually combined with a relevant qualification. The person will training or assessing in a industry area will be familiar with the content of the industry (vocation). They will also have current relevant experience in the industry. Some packages will have direction on the type of evidence required to demonstrate maintenance of currency while others will need to be assessed drawing on advice from the industry.

ACAS must establish if all of our trainers and assessors meet nationally competency requirements. This "Approval for Delivery Form" is how a Trainer verifies their to engage with each unit of competency. This form will capture your qualifications, any informal training and your experience relevant to each unit of competency that you will be delivering.

Once you have filled in this form send it along with a copy of your current CV and copies of any qualifications and transcripts that are listed in this form to the Course Administrator at results@acas.edu.au.

If you have any questions regarding this form do not hesitate to contact either Randy Salmond at 0412855050 or Course Administrator.



Section 1: Trainers information

Name of College	
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Trainer & Assessor	Year of Delivery: 2019
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Training and Qualifications	Qualification Title	TAE40110 Certificate in Training and Assessment
	Awarded by	
	Date Awarded	
	Professional Development 2018	

Other Relevant Qualification		Qualification 1	Qualification 2	Qualification 3
	Qualification title			
	Awarded By			
	Date Awarded			

Training and Assessment Professional Development

In the Last 12 months:

	Name of Activity	Details (provider, location etc)	Objectives	Date

In the next 12 months:

	Name of Activity	Details (provider, location etc)	Objectives	Date

* Please fill in at least one of the above boxes.

Section 2: Qualification and industry experience relevant for each unit of Competency

Trainer and Assessor:	Year of Delivery:
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Unit	Title of Unit of Competency	Do you hold this unit?	If “No” list the elements of the unit	Do you hold an equivalent qualification?	What is your current vocational experience?



Section 3: Work Experience

Trainer and Assessor:	Year of Delivery:
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	Current Position	Past Position 1	Past Position 2	Past Position 3
Title				
Employer				
Dates:				
Key Responsibilities				

Section 4: Professional Development

Trainer and Assessor:	Year of Delivery
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	Professional Membership 1	Professional Membership 2	Professional Membership 3
Name:			
Type:			
Date Commenced			
Current??			

Section 5: Declaration

Trainer Declaration

All required information is included. I understand that false or misleading information is a serious offence.

Signature of trainer:	Print Name:	Date Signed: